

Adelaide Festival Centre

Creative Programs

Expressions of Interest being sought for a Gallery Attendant

Creative Programming requires the services of a Gallery Attendant in the Festival Centre's Artspace and other spaces.

The key purpose of this position will be to assist the Visual Arts Executive (Maggie Fletcher) and Visual Arts Assistant with the responsibilities associated with operating the Artspace and foyer exhibitions.

This will include:

- Undertaking gallery responsibilities during normal exhibition gallery hours
- Maintaining Visitor databases
- Assisting with gallery functions in the evenings as required
- Assisting with visiting school groups and liaising with volunteers
- Assisting with tasks associated with the installation of exhibitions

This will be offered as casual opportunity between 10-20 hours per week. Some additional hours, including evening work, may be required from time to time.

Gallery Attendant hours are required for Wednesday to Saturday from 12 noon to 5 pm.

Hourly rate will be \$19.94 as per **Category B (PCSR2)** of the Adelaide Festival Centre Performing Arts Centre Enterprise Agreement.

Position Descriptions are available on the Adelaide Festival Centre's website on www.adelaidefestivalcentre.com.au.

Please submit a brief application stating how your skills and experience would benefit the Artspace Gallery. Your Expression of Interest, and enquiries, should be emailed to Fiona Scott fiona.scott@adelaidefestivalcentre.com.au in Creative Programs by Friday 12 September 08.