

**Adelaide Festival Centre**  
**Full time employment opportunity**  
**EBMS Project Officer**

The Adelaide Festival Centre is currently in the process of implementing a state of the art EBMS system application to facilitate management strategies and objectives.

Reporting to the Project Manager, this position has responsibility for the overall successful implementation and delivery of 'front end' Event Management systems (EBMS) for use across the Creative Programs, Venue & Production Services, Marketing and Corporate Relations, Development and Finance Departments within the Adelaide Festival Centre.

The successful applicant will have a well developed understanding of the strategic role of event management across a multi space / multi disciplined organisation with the ability to embrace, keep abreast of and use technology for continual improvement.

Well developed interpersonal skills with the ability to negotiate work and performance plans, motivate, encourage and support team members and provide regular and timely feedback on performance is essential.

This position is being offered as a 12 month, full-time employment contract.

Position descriptions are available on the AFC's website on [www.adelaidefestivalcentre.com.au](http://www.adelaidefestivalcentre.com.au). Enquiries can be directed to Don Tindale by emailing to [don.tindale@adelaidefestivalcentre.com.au](mailto:don.tindale@adelaidefestivalcentre.com.au).

All applications will be treated in strict confidence and should address the criteria in the "Key Competencies" section of the position description. Applications close Monday 1 September 08 and are to be emailed to Ms Jo Gaskin at [jo@bass.net.au](mailto:jo@bass.net.au).