**Producer, Outdoor Programs**

* **Full time vacancy on a 2-year fixed term contract**
* **Unique opportunity, based in the riverside precinct at the iconic Adelaide Festival Centre**
* **Experienced in Producing Festivals**

**About the Adelaide Festival Centre Trust**

Established in 1973, Adelaide Festival Centre is South Australia’s principal performing arts venue and a leading Asia Pacific cultural centre. Adelaide Festival Centre produces a bold, exciting and extensive program of festivals, events and performances all year round, to inspire educate and entertain audiences from a variety of ages and cultures. Adelaide Festival Centre prides itself on providing support and development and maintaining a positive work environment for all employees. As the home of performing arts in South Australia, we aim to uphold exceptional customer service to external organisations and patrons.

Adelaide Festival Centre operates four theatres in the Adelaide CBD – the Festival Theatre, Dunstan Playhouse, Space Theatre and the newly redeveloped Her Majesty’s Theatre.

**About the vacancy**

Adelaide Festival Centre is looking for a Programming professional to act as a fundamental role in co-producing the OzAsia and DreamBIG Festivals.

OzAsia Festival is Australia’s leading annual arts festival engaging with Asia. Held over two weeks in Spring each year, the annual program includes a selection of inspiring theatre, dance, music, visuals arts, film, talks, and community events. The Festival also engages in co-productions and commissioning of new work with an emphasis on Australia-Asia collaboration and exchange.

DreamBIG Festival is the biennial festival for children and families that attracts local, national and international attention and visitation thus supporting the mission and objectives of Adelaide Festival Centre.

The Producer Outdoor Programs will work together with the Executive Producer, OzAsia Festival and Creative Producer, DreamBIG Festival in collaboration to produce and deliver key areas of the OzAsia Festival outdoor program including Moon Lantern Trail, Bubble Tea Garden, the festival hub and outdoor artistic programs. For DreamBIG Festival to manage and deliver the Big Family Weekend alongside the Creative Producer and other Producers, DreamBIG.

In order to succeed in this role, you will have previous experience in producing major outdoor arts events, festivals or productions and experience with contracting international and local artists. Tertiary qualifications in arts management or related areas preferable.

This role is available in a full-time capacity for a period of two years.

**Responsibilities**

* Produce key areas of the annual OzAsia Festival program – emphasis will be on significant outdoor events Moon Lantern Trail, Bubble Tea Garden, OzAsia Festival Hub and all associated outdoor artistic programming aligned with these events
* Research and prepare OzAsia Festival hub stage and roving programs in consultation with Artistic and Executive producer and in accordance with venue technical specifications, allocated budgets and programming deadlines. Programs consist of professional and community artistic programs (both local and international)
* Successfully collaborate with all internal and external stakeholders involved in OzAsia and DreamBIG Festival programs including designated Programming staff, designated Production staff and all designated Adelaide Festival Centre department staff, outdoor event contractors, local Council representatives, all local stakeholders and all participating organisations and community groups to ensure clear communication for the events.
* Build and maintain relationships as well as work collaboratively with local artists and community groups that feed into OzAsia Festival and DreamBIG Festival programming initiatives that provide inclusive and artistically relevant participation opportunities
* Negotiate, draft and finalise contractual and other arrangements with artists, community groups and contractor staff such as lantern makers for delegated programming areas of OzAsia Festival and for artists and contractors for DreamBIG’s Big Family Weekend
* Accommodate partnership delivery requirements aligned with OzAsia Festival and DreamBIG funding agreements and sponsors related to delegated areas of the program.ompetencies and Skills
* Previous experience in producing major outdoor arts events, festivals or productions
* Experience with contracting international and local artists
* Experience in contracting and collaborating with festival suppliers including food and beverage suppliers, operations and local authorities
* An ability to operate with initiative and with minimal supervision
* Previous experience supervising staff
* Ability to develop and monitor budgets
* A valuable understanding of the arts and entertainment industry
* Experience with arts and culture from areas in Asia (Desirable)
* Experience preparing proposals for program and cultural partners (Desirable)
* Experience with drafting funding applications (Desirable)

**Benefits and Culture**

Adelaide Festival Centre offers a range of benefits to its employees including salary packaging and staff price tickets to shows, festivals and productions.

Adelaide Festival Centre is located on Kaurna Yarta. We respect First Nations people around Australia and acknowledge the Kaurna people as the traditional custodians of the Adelaide Plains. We honour their spiritual relationship with their country, and we do so in the spirit of reconciliation. Adelaide Festival Centre is committed to being an inclusive, supportive workplace and an employer of choice for First Nations people. Adelaide Festival Centre has recently had its ambitious Innovate Reconciliation Action Plan approved by Reconciliation Australia.

Adelaide Festival Centre is an equal opportunity employer committed to providing a working environment that embraces and values diversity and inclusion. First Nations people and people with disability are strongly encouraged to apply.

The public sector is diverse and desires to increase in diversity and to create opportunities for more South Australians. The South Australian public sector supports flexible ways of working including part-time working arrangements wherever reasonably possible.

If you believe this job is suited to you, don’t miss this opportunity to apply

**Applications**

All applications will be treated in strict confidence and must include a cover letter stating your potential contribution to this role, the relevant skills and experience you can offer Adelaide Festival Centre, together with a current resume identifying relevant career, personal and educational achievements.

For more information about Adelaide Festival Centre and a copy of the position description, please visit the ‘employment page’ on our website: [www.adelaidefestivalcentre.com.au](http://www.adelaidefestivalcentre.com.au) Enquires can be directed to Susannah Sweeney, Head of Public Purpose, Programming at Susannah.Sweeney@adelaidefestivalcentre.com.au

**Please note Current SA Public Sector Employees are eligible to apply**

**Please submit all applications via I Work For SA by 4:00pm 17 November 2023.**