

Position Title:	Advanced Staging Technician/ Flyman
Division:	Production and Technical
Department:	Production - Staging
Classification / Level:	PAC TEC 4
Ordinary working hours and days	Work is dependent on theatre activity.
Reports to:	Head of Department (HOD) Head Technician Day to day
Roles reporting to this position:	Performance or venue related rostered staff from time to time
Significant working relationships:	<ul style="list-style-type: none"> • Head Technician, production staff and show crew • Internal customers (employees of Adelaide Festival Centre Trust) • External customers (including 'home companies', presenters) • Venue hirers • Suppliers and technical teams
Decision making / purchasing authority:	<ul style="list-style-type: none"> • Basic decision making in consultation with Head Technician
Special Conditions	There may be regular contact with children or working in close proximity to children or other vulnerable persons. Given this, incumbents may be required to obtain a Working with Children Check during the course of their employment.

Information on Adelaide Festival Centre Trust	Adelaide Festival Centre is central to the Arts in South Australia and an integral part of community life in the state. Adelaide Festival Centre welcomes the community, artists and companies and provides arts leadership in SA. We celebrate and showcase Australian artistic achievements, develop them for a world audience and bring stimulating ideas and projects to our state.
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Department Overview	<p>The Production Department is a service provider to shows and events being held within Adelaide Festival Centre venues. The department comprises of:</p> <p>Staging: Provides equipment and technicians to set up and operate stage requirements to support performances. The services include set construction, rigging, props coordination and operating fly systems for stage effects and scene changes.</p> <p>Lighting: Provides equipment and technicians to set up and operate all types of performance lighting, control systems, follow spot and atmospheric effects (smoke, haze & dry-ice). Event lighting design is also available. General maintenance and repair and installations to all associated equipment.</p> <p>Sound: Provides equipment and technicians to set up and operate sound equipment to support performances to the highest possible standard. These services include live operating, reinforcement and amplification, fold back operating, radio microphone and spectrum management, basic video and all backstage and foyer communications. Technical support to Adelaide Festival Centre events offering venue sound design and studio engineering products. General maintenance and repair and installations to all associated equipment.</p> <p>Wardrobe: Provide equipment and personnel to support performers during performances. Services include dressing performers, setting quick costume changes, wigs and make up and the laundering, alterations and maintenance of costumes.</p> <p>Stage Management: Discuss and interpret the needs of the client, creative's and production crew during the life of a performance including the time management and budget. Manage the show from rehearsal, bump in, performance and bump out.</p> <p>Production Coordinators: Liaise with incoming hirers or in-house produced users to determine and coordinate production, technical, logistic and compliance requirements for each production or event.</p>
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Summary of Key Purpose:	<p>Advanced Staging Technicians participate in the bump in and out, rehearsal and performance of shows and events.</p> <p>Advanced Staging Technicians lead and manage bump ins and outs, rehearsals and performances of shows and events.</p> <p>Advanced Staging Technicians are able to work unsupervised, under the direction of a Head Technician or HOD who may or may not be in the venue they are operating</p>
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Position Description: Advanced Staging Technician

	<p>in.</p> <p>Advanced Staging Technicians may be responsible for the fly system within the Staging department, acting as the Head Flyman or they may lead the operation of discipline specific equipment or processes.</p>
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Key Result Area / Accountabilities:

Be able to set up and run equipment. Working within AFCT operational guidelines coordinate the set up and construction of scenery as level 5.

Advanced Technicians lead, manage and supervise crew ensuring all breaks, EB, safety and AFCT requirements are adhered to at all times.

Prepare, modify, apply and interpret paperwork without supervision or direction.

Participate in the rehearsal and performance of technical scene changes and cues

must be able to work without direct supervision and make day-to-day decisions within framework of role.

lead a team to achieve venue and / or performance outcomes

Work cooperatively as part of a production team and support Head Technician.

Advanced staging technicians will be required to work in any venue and therefore must have a thorough working knowledge of all AFCT venues.

Manage all equipment correctly for production use. Check equipment for damage or loss and initiate procedures for repair or replacement.

Identify fault-finding on equipment and rectify. Provide on-the-spot maintenance and repairs to equipment prior to and during performances. Notify Head of Department of equipment failure.

Advanced staging technicians have demonstrated competencies and licences to operate specific equipment or undertake specific tasks.

Undertake any duties as requested that are within level of competence.

Ensure processes are implemented and activities are monitored to achieve compliance with all legislative and corporate governance requirements including risk management, WHS, EEO, records management and procurement.

Provide outstanding customer service on a daily basis by demonstrating respect, listening to and working with our customers, both internal and external, to achieve positive outcomes, where possible, for all involved.

Work Health and Safety Responsibilities (WHS)

Use and wear appropriate clothing and safety equipment to ensure safe operations according to AFCT policies and procedures.

Comply with Adelaide Festival Centre Work Health and Safety policies and procedures by ensuring you protect your own safety and that of others within the workplace.

Provide input into WHS strategies within the workplace.

Report to the Risk Management Coordinator any unsafe working conditions or practices which could adversely affect your or any others', health and safety.

Promote and implement policies and procedures in relation to EEO and the prevention of Bullying and Sexual Harassment in the workplace

At all times behave in a manner which is conducive to the values and expected behaviours at the Festival Centre.

Key Competencies:	Requirement (essential / desirable)
Qualification / Education Successfully completed or demonstrate RPL status for Cert IV in entertainment or relevant qualification.	Essential
Have the ability to obtain RPL status for Advanced Diploma in Entertainment	Essential
Successfully completed basic courses relating to Occupational Health Safety and Welfare	Essential
Hold current certificates for; Elevated Work Platform Dogman Rigging	Desirable Essential Highly desirable
Technical / Business Skills & Person Attributes	Essential
Be physically fit with unrestricted ability to lift, bend, stretch & twist.	Essential
Successfully completed company Pre-Employment Medical Assessment	Essential
Possess effective reading, writing and listening skills to ensure instructions and standards are understood and implemented	Essential
Ability to work in a team environment. Work cooperatively with other staff, supervisors/managers and touring organizations	Essential
Possess relevant computer literacy skills, in particular Microsoft Office products	Essential
Possess a sound understanding of the entertainment industry, its terminology, traditions and protocol	Essential
Possess a genuine interest in the arts or entertainment industry	Highly desirable
Experience	
Experience participating in a team	Essential
Relevant experience within entertainment industry	Essential

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Signature of Incumbent:

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Date: