

TERMS AND CONDITIONS

ADELAIDE FESTIVAL CENTRE – 2019 *ON STAGE* Holiday Program

The 2019 Adelaide Festival Centre *On Stage* Holiday Program provides opportunities for all children aged 8-16years to participate in performing arts workshops facilitated by South Australia's best trainers all under the roof of the Adelaide Festival Centre.

BOOKINGS

All bookings are to be made online via the Adelaide Festival Centre website: www.adelaidefestivalcentre.com.au/onstage

FEE SCHEDULE

- Individual day/ week bookings are not permitted.
- Please visit website for close of registration and final payment deadlines
- Full program fees remain payable if a participant is absent for one or more days of the *On Stage* Holiday Program **circumstance dependent*
- Full program fees remain payable if a participant does not continue due to 'change of mind'.

PAYMENT ARRANGEMENTS

- Payment arrangements are granted upon request and negotiated before the final payment date.
- Payment arrangements are an agreement between the parent and Adelaide Festival Centre and made on a case by case basis.

BEHAVIOUR

The Adelaide Festival Centre does not tolerate harassment, bullying and/or discrimination. We require all participants, staff, tutors, artists and volunteers to:

- Behave with integrity, respect and accountability;
- Value diversity and treat all people fairly and equally; and
- Treat all people with courtesy and respect.

Social media of any kind (including Facebook, Twitter, Instagram etc) will not be permitted.

No videos or photography by participants is permitted.

Failure to comply with these behavior rules will result in exclusion from the *On Stage* Holiday Program program.

UNIFORM & BELONGINGS

- Participants are required to bring a bottle of water, recess and lunch. Please do not send money for purchased items. Food products containing nuts are not permitted. Additional water will be available throughout the day.
- Participants are required to wear a hat and sunscreen during breaks outside. Additional sunscreen will be available throughout the day.
- Electronic devices and expensive personal belongings are not recommended and are at your own risk.
- Stretch pants, tights or shorts are to be worn at all times accompanied by a top that enables easy movement.
- There is an optional *On Stage* T-Shirt for purchase. Please indicate size and quantity when filling out your registration form.
- No oversized jewellery items are to be worn during class, small studs, sleepers are permitted.
- Hair is required to be away from the face, tied back or use of a headband.

INJURY, FIRST AID & EMERGENCY PROCEDURES

- Participants and their parents acknowledge that dance and performance related activities can involve risk of injury. Participants consent to take part in the *On Stage* Holiday Program activities at their own risk and participate within their own limitations and capabilities.
- If an injury occurs, either prior to or during class, it is the responsibility of the participant/parent to notify staff of such injury.
- Any injury/illness that may restrict a participant from participation is also to be reported to staff.

- The parent or guardian agrees to accept full responsibility for any injury sustained by themselves or their child while attending classes, for an injury to their child or children in the waiting areas, and for any loss or damage of property.
- Due to the nature of performing arts training some physical contact may be necessary by a class tutor to demonstrate exercises or techniques during class or if there is need to administer first aid.
- It is recommended that participants, although injured or ill (unless contagious) attend classes for viewing purposes.
- If a participant suffers any trauma through injury, accident or other circumstance, an immediate assessment will be done assessing whether an ambulance will need to be called, and attempts will be made to contact the parent. If the parent is unavailable on the contact numbers provided we will then contact the emergency contact listed on the enrolment form.
- Any injuries or minor first aid will be communicated to the parent after class by the class tutor if occurred.

ARRIVALS AND DEPARTURES and ABSENCES

- Parents/guardians are expected to drop off and pick up participants to the Adelaide Festival Centre.
- Parking around the Adelaide Festival Centre is limited however we will endeavour to make the drop off and pick up process as easy as possible (Due to redevelopment works there will be **no** pre-arranged kiss and drop access)
- Parents must sign participants in at drop off and sign them out at pick up.
- No participant will be released without sign-off by a parent /guardian unless the parent/guardian specifies on the registration form that the child may leave unsupervised (children 15 years and over only).
- Parents/guardians of participants being picked up will be charged \$1.00 per minute for late pick up without prior arrangement or notification.
- Absences must be notified to the Program Executive by 9am on the day of absence via on.stage@adelaidefestivalcentre.com.au

PHOTOGRAPHS AND VIDEO

- Video footage/photos/other images of myself / child may be taken by the Adelaide Festival Centre for a variety of public relations, communications and promotional activities, including for exhibition, publications, promotional material, social media and advertisements, for an undefined period of time;
- Acknowledgement that any recording made by the Adelaide Festival Centre in connection with exhibition or promotional activities is an authorised use of my performance.
- Video footage/photos/other images taken may be shown in a public environment (in South Australia, interstate and/or overseas);
- Participation in promotional activities may be edited at the sole discretion of the Adelaide Festival Centre
- Release of the Adelaide Festival Centre from any claim by me or anyone on my behalf and arising out of my appearance in promotional activities;
- Acknowledgement that there is to be no payment or further consideration paid me for my participation.
- If you do not consent to photographs or video footage being used in this way, please select 'no' on the Enrolment Form.

OTHER

- All *On Stage* Holiday Program staff, tutors and volunteers have Department of Communities and Social Inclusion (DCSI) Child-related employment screening.
- Parents/guardians are not permitted in workshop/rehearsal venues during classes.

FINAL PERFORMANCE (January only)

- It is expected and encouraged that each participant is to be involved in the final program performance.

FURTHER INFORMATION

- For further information please feel free to contact the Adelaide Festival Centre – Program Executive on 8216 8545 or visit our FAQ section of our website: www.adelaidefestivalcentre.com.au/onstage